

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

UNADOPTED MINUTES

Wednesday, August 3, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 3, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Dean Maire Morinec led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Mary Jones, Human Resources
Yulian Ligioso, Vice President of Finance
Dr. Leslie Minor, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator, Superintendent-President Office

Board President Martin gave the floor to Trustee Young who dedicated the meeting to Mr. John David Webster with the following statement:

As a former colleague of Mr. John David Webster who passed on July 25, 2016, I dedicate the August 3, 2016 Governing Board Meeting in his memory. John earned his Bachelor's Degree in Chemistry from Xavier University in New Orleans and a Master's Degree in Geology from the University of Colorado, Boulder. His California teaching experience includes teaching chemistry for 10 years at Vallejo High School and later advancing to teach chemistry at SCCD where he retired in 1990. He was the first and only African American full-time chemistry professor at Solano Community College. As acknowledged in his "Life Tribute," he had dignity, class, grace, charm, quick wit, ironic humor and was admired throughout his life by everyone he touched. He indeed was a phenomenal gentleman and professor who was one of Solano Community College's gems.

Transforming Students' Lives!

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Brown to approve the agenda as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Paragraph (1) of Subdivision (d) of Section 54956.9)
DFEH Case Number 477432-145511

7. RECONVENE REGULAR MEETING (7:00 p.m.)

Board President Martin reconvened the Regular Meeting at 7:01 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held a conference in closed session with legal counsel regarding existing litigation, DFEH Case Number 477432-145511, to consider a settlement.

The Board took action in closed session to approve a settlement agreement with the following vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

The substantive terms of the settlement agreement include that, in exchange for \$55,000, Complainant Brenda Arnold will close her complaint and all claims against Solano Community College. This will result in a direct cost to the District of approximately \$11,000. The terms of the agreement also require Solano Community College to ensure that it continues compliance with legal mandates relating to discrimination laws.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

George Guynn commented that there is no place to park, especially for the disabled, when Solano College holds public meetings. The visitor parking is only valid for 30 minutes and most meetings run for at least an hour.

Dwight Calloway commended Associate Dean Kelly Penwell and her staff at Workforce Development for their service. They were instrumental in assisting Mr. Calloway with certification as a Small Business Development person and disabled veteran.

Karen Cook, drafting instructor invited the Board to the event on August 12th, which will highlight the CTE programs at the college. This event is to raise community awareness for CTE programs.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings held on March 16, 2016, April 6, 2016, April 20, 2016, May 4, 2016, and June 25, 2016 (Pending Board Approval)

Human Resources

- (b) Employment – 2016-2017, Page 5

It was moved by Trustee Keith and seconded by Trustee Brown to approve the Consent Agenda as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Student Services

- (a) Memorandum of Understanding Between the Napa County Library and Solano Community College Library, Page 8

Moved by Trustee Thurston and seconded by Trustee Young to approve the Memorandum of Understanding Between the Napa County Library and Solano Community College Library as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: Yes

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

- Small Business Center Webinars and Resources in English and Spanish
Presented by Humberto Lupi, Small Business Development Center Advisor and Kelly Penwell, Associate Dean, Small Business Development Center

Associate Dean Kelly Penwell began the presentation noting that when she came to Solano College in 2014, the SBDC was ranked number 10 out of 12 in the Northern California region with a budget deficit of \$85,000. As of the end of 2015, the Center is ranked number 3, which is a significant jump.

In 2014, strategic goals were set for SBDC and AD Penwell is proud to announce that SBDC has achieved those goals which include: Empower all Solano residents through SBDC services; increase accessibility for students; explore experimental learning opportunities; share mission, milestones and outcomes with transparency; develop authentic relationships with likeminded partners; increase connectivity; and broker relationships for youth entrepreneurship programs.

Moving forward, SBDC has developed a strategic mission to further seek programs and opportunities, increase multiple business launches, focus on niche areas, and further reduce costs and increase efficiency.

Board President Martin commended AD Penwell on her accomplishments and stated he receives great comments from the community. AD Penwell gave kudos to Melissa Pegg, her administrative assistant, stating she did most of the heavy lifting on this project.

14. INFORMATION ITEMS (NO ACTION REQUIRED)

- (a) Measure Q and Measure G Quarterly Progress Update Reports to the Governing Board, Page 29

Pam Kinzie gave a quarterly progress update on Measure Q which included summaries on the Fairfield Campus, Vacaville and Vallejo Centers, and project reports. Ms. Kinzie also gave an update on projects for Measure G.

- (b) Aeronautics and Workforce Development Project, Page 31

Pam Kinzie updated the Board on the aeronautics program which is currently housed in a 8,000 square foot, district-owned hangar at the Nut Tree Airport. The program offers two majors: airframe maintenance technician, and powerplant maintenance technician, both of which are eligible for FAA certification. There are two classes of 24 students in each class, with a goal to double the enrollment in the future.

- (c) Board Study Session Topics

Superintendent-President Esposito-Noy asked the Trustees to think about study session topics they would like presented at future meetings.

15. ANNOUNCEMENTS

Board President Martin asked that a resolution to support Proposition 55 be put on the next agenda.

Student Trustee Bartlow announced that he saw an advertisement about the biotechnology building on Facebook.

16. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following activities:

July 21: Solano EDC Breakfast – Senator Lois Wolk’s Fair Well Tour. She was honored by elected officials throughout Solano County for her outstanding service as a California State Senator. This event was held at the Fairfield Hilton Garden Inn.

July 21: Invited guest at the Trade Unions meeting with candidates for office. This meeting was held at the Iron Workers Building in Benicia, CA.

July 23: Bocce Ball Tournament and BBQ Fundraiser for Congressman Mike Thompson at Martinez Waterfront Park in Martinez, CA

July 23 and July 30: Vallejo Late Night Basketball at Vallejo High School’s two gymnasiums. This program which closed for the summer on July 30th was collaboration between New Dawn Vallejo, Vallejo Fire and Police departments, Solano County District Attorney’s and Probations offices and the Vallejo school system. It was a program designed to keep inner-city youth occupied and safe during the summer.

July 30: Solano County Fair Board of Directors-Celebrate Solano BBQ at Solano County Fairgrounds Outdoor Arena

August 1: Vallejo Interagency Committee Meeting at Vallejo City Manager’s Conference Room

August 2: ‘A Celebration of Life’ Service for the late Mr. John David Webster who was a distinguished chemistry professor at Solano Community College and retired from SCCD in 1990.

August 2: National Night Out in Vallejo which is an annual community-building campaign that promotes police-community partnerships and neighborhood fellowship to make our neighborhoods safer and to promote community involvement.

August 3: SCCD Measure Q Steering Committee meeting at SCCD’s Board Room- Fairfield campus

17. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:59 p.m. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: Yes

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN: